

## Minutes & Proceedings of the Finance & General Purposes Committee Meeting

### Held at the Community Centre Monday 7<sup>th</sup> August 2017

**Present** Cllr D, North (Chair) Cllr P Ford (vice chair), C, Barnett, D, Dyson, J Giles, K Wicks, P Makinson, J Walker, (Clerk)

**39. Apologies for absence** were received from Cllr B Lee.

**40. Minutes of the previous meeting**, held Monday 10<sup>th</sup> July 2017 were read.

**41. Matters arising** from the minutes of the previous meeting.

**37 D.** Cllr R Booker said the route to school footpath is very uneven and tree roots are lifting the tarmac. The chair said he would speak to the school to discuss what can be done regarding the trees.

**42. Ratification of the minutes of the previous meeting.**

**42 A.** Proposed ratification Cllr P Makinson seconded by Cllr J Giles. The minutes of the F&G meeting held on 10<sup>th</sup> July are ratified.

**43. Accounts for payment.** Cheques to the total value of £2179.39 were approved for signing. Cheques were signed by Cllrs D North and P Ford.

**44. Monthly Statement of Accounts.** The clerk produced a statement of Receipts and Payments up to and including the month of 31<sup>st</sup> July 2017. Direct debits are: - British Gas £40.96 “gas supply” British Gas £257.20 “electricity supply. Total direct debits £298.16 Card payments were made to: - ASDA £9.50 “calculator & printer paper” BMBC £395.08 grounds maintenance. Cheques were made payable to SYPA £77.79 Ex clerks pension, G Lawton £127.79 replace kitchen taps. Total expenditure for July 2017 £3908.29. Total income for July 2017 £1506.00. Members accepted the figures and the clerk was thanked accordingly.

**45. Correspondence.**

**45 A.** Service notification from FISCO. Annual service due for the ride on mower.

**45 B.** Yorkshire Water first quarter water bills for community centre £205.80 and the allotments £166.38.

**45 C.** The allotments water account is still in credit of £251.52.

**45 D.** British Gas community centre electricity bill for 8<sup>th</sup> April - July £257.20. Paid 27<sup>th</sup> July 2017.

**45 E.** British Gas community centre gas bill 1<sup>st</sup> June -30<sup>th</sup> June £40.96. Paid 24<sup>th</sup> July 2017.

**45 F.** Received the monthly invoice from SYPA for the ex-clerks pension of £77.79.

**45 G.** Received information from BMBC information re- Business rates BMBC local discretionary rates scheme revaluation 2017/18 to 2020/21.

**45 H.** Received from BMBC terms of reference for the community governance review.

**46. BMBC governance review of Parish Councils.**

**46 A.** The terms of reference were read out following a discussion. Cllr C Barnett proposed that Shafton Parish Council is happy to continue as they are, with a note to BMBC regarding the costs of parish elections. The proposal was seconded by Cllr D Dyson. The meeting voted unanimously in favour of the proposal. The proposal is carried.

**47. Any other business.**

**47 A.** Cllr P Makinson had invoices for the erection of hanging basket brackets. The chair said he would visit our benefactors relatives when appropriate.

**47 B.** The chair had a diagram and estimate costs of £120.00 for the proposed planters on Sandy Bridge Lane. Cllr C Barnett asked if there are any highways issues we need to consider before we go ahead. The meeting agreed to go ahead if there are no highway issues. The clerk was asked to enquire at BMBC highways.

**47 C.** Cllr C Barnett said we need to resolve the issue of redundancy pay. Cllr P Makinson said ring ACAS and see what they advise,

**47 D.** Cllr C Barnett asked, where we are regarding astro turf funding. The clerk has spoken to advisors at Wakefield. They informed him that The Parish Council can't apply for this type of funding. But a club or society could apply for a funding grant. Although the applicant would need a 20 / 25 year lease on the facility to enable them to be successful.

**47 E.** Cllr P Ford said we need to sort out a work schedule for the caretaker he spends four days a week cutting grass with the ride on. We need him to carry out other duties like litter picking. Cllr C Barnett said it's not your job to tell the caretaker what he should be doing its the clerks job. The chair agreed but said after all this time he should use his own initiative.

**48. Date of next meeting.** 11<sup>th</sup> September 2017.

There being no further business the Chairman closed the meeting at 08.25pm.