

Minutes & Proceedings of the Finance & General Purposes Committee Meeting

Held at the Community Centre Monday 8th May 2018

Present Cllr R Booker, C Barnett, D Dyson, K Wicks, J Walker, (Clerk)

11. Apologies for absence were received from Cllrs D, North P Ford, J Giles, B Lee, P Makinson,

12. Minutes of the previous meeting, held Monday 9th April 2018 were read.

13. Matters arising from the minutes of the previous meeting.

37 D. Cllr R Booker said the route to school footpath is very uneven and tree roots are lifting the tarmac. The chair said he would speak to the school to discuss what can be done regarding the trees. The chair said he has enquired but received no response yet.

It was agreed that the Parish Council should write to Shafton Primary Academy. To put on record its communications regarding the trip hazards along the walk to school. Which runs along the rear Boundary of Shafton Primary Academy.

The clerk wrote to Shafton Primary Academy on 11th October 2017 and the chair has visited the school on at least three occasions. Despite our best efforts to open discussions on this matter The Academy hasn't responded in any way. The clerk was asked to write again to the academy. The clerk suggested putting the matter into the hands of the ward councillors.

The meeting agreed to write to the chair of governors if we hadn't received a response by the end of this week.

A letter has been received from Shafton Primary Academy regarding damage caused to the footpath. This is in reply to our second letter dated 16th November 2017. The letter asks that The Parish Council confirms it will be willing to sort out the tarmacking if they remove the trees. The chair said The Parish Council agreed to maintain the footpath when it was originally surfaced.

It was agreed to get estimates for the resurfacing works before contacting the academy again.

It was agreed to write to the academy and the school governors to see if we can arrange a meeting with representatives of the academy to discuss the footpath and substation.

Reply received from Mr A Ravenscroft on 13th March 2018.

The tree removal has been booked in for the 24 March 2018. Apologies for not getting back to you sooner but I've only just been made aware of this date. That will just leave the path to sort out once the removal has taken place. I'm quite happy for a representative of the parish council to come in and meet me and agree a way forward for the path. We could also discuss the substation.

I agree that this needs sorting and I have chased this up time and again with the academy sponsors - the AET. They have been contacted again and someone should be on site next week.

Following on from the reply it is noted that nothing has happened. The clerk was asked to seek health and safety advice from BMBC. The clerk will contact the school again for an update.

The Academy have replied, saying that the contractor was ill on 24th March 2018 so the work will have to be rescheduled.

The clerk was asked to write to the ward councillors to ask if they can make any progress on these issues.

74 D. Cllr P Makinson asked if Tucker & Son had a new agreement with VOSA regarding lorry movements. The clerk was asked to contact VOSA to enquire.

The clerk will ask if they have made changes to their operator's license.

It was agreed that the clerk would submit a complaint form to the traffic commissioner.

A complaint form has been completed and sent to The Traffic Commissioner.

9 B. Cllr P Makinson reported on the application to The North East Area Council for funding towards a community defibrillator they have granted £1042.00 and said the remaining £500.00 would have to be made up by The Parish Council. Councillors had concerns about the siting and safety of the defibrillator and the for potential vandalism. The issue of who would take ownership of the defibrillator was also discussed. It was agreed by the meeting that the clerk would contact all concerned and inform them that The Parish would not be pursuing this any further.

9 C. Cllr C Barnett asked if any progress had been made regarding training for the caretaker getting a certificate of competence in the safe use of pesticides. The clerk said enquiries have been made but no one has got back to us yet. The clerk was asked to chase up the costs and location of the course.

9 E. Following a site check on the allotments the clerk was asked to write to the tenant on plot 9A regarding large builders bags full of waste and a pile of conifers alongside their plot. The clerk wrote to the tenant on 29th April 2018.

14. Ratification of the minutes of the previous meeting.

14 A. Proposed ratification Cllr C Barnett seconded by Cllr D Dyson. The minutes of the F & G meeting held on Monday 9th April 2018 are ratified.

15. Accounts for payment. Cheques to the total value of £2390.61 were approved for signing. Cheques were signed by Cllrs R Booker and K Wicks.

16. Monthly Statement of Accounts. The clerk produced a statement of Receipts and Payments up to and including the month of April 2018. Direct debits are –British Gas, gas supply £737.84. British Gas, electricity supply £401.04. A cheque “203163” £77.79 was, made payable to SYPA ex clerks pension. Card payments were made to: - KDA warehouse £40.84 cleaning sundries, ICON computers £6.00 printer toner. Salaries and PAYE £1882.75.

Total expenditure for April 2018 £3146.26. Total income for April 2018 £41137.50.

Members accepted the figures and the clerk was thanked accordingly.

17. Correspondence.

17 A. Received the monthly invoice from SYPA for the ex-clerks pension of £81.06.

17 B. Received from BMBC the monthly update of electors date 1st April 2018.

17 C. Invoice for the construction of website and URL costs for the value of £555.00.

17 D. Electricity bill received from British Gas for the value of £401.04.

17 E. Water rates invoices for the community centre £47.14 and allotment site is in credit.

18. Any other business.

18 A. It was noted that the heating had been left on in the meeting room when we arrived tonight. The chair was asked to speak to user groups and a sign will be placed to remind users to turn off the heating and lights.

18 B. Cllrs K Wicks and D Dyson agreed to contact First Impressions to meet and identify locations for the hanging baskets.

Date of next meeting.

Monday 11th June 2018 at 07.00pm.

There being no further business the Chairman closed the meeting at 07.40pm.