

## Minutes & Proceedings of the Finance & General Purposes Committee Meeting

### Held at the Community Centre Monday 10 August 2020

**Present** Cllr D, North (Chair) Cllr P Ford (vice chair), R, Booker, J Giles, K Wicks, B Lee, P Makinson, P Archer, D Gill, (Clerk)

**1. Apologies for absence** were received from L Holt.

**2. Minutes of the previous meeting**, held Monday 9 March 2020 were read.

**3. Matters arising** from the minutes of the previous meeting:

97.B A Previously a member proposed refurbishing the kitchen it was agreed to put this on hold but bear it in mind for the future.

105. D Allotment rents- the Chair stated he would begin the process of collecting the rents.

106. Installation of 2 Picnic benches in the Play area – the meeting requested that the Clerk investigate the possibility of applying for an N E Ward Alliance grant for the picnic benches. The meeting agreed that Parish would purchase one picnic bench this would be used as match funding to apply for the second bench from the Ward Alliance.

106. C. Various Parking problems – The Chair agreed to bring this to the attention of Barnsley MBC

**4. Ratification of the minutes of the previous meeting.**

The F & G meeting held on 9<sup>th</sup> March 2020 were ratified.

**5. Accounts for payment.**

There were no Cheques to sign by Cllrs.

**6. Monthly Statement of Accounts.** The clerk produced a statement of Receipts and Payments up to and including the month of July 2020.

Total expenditure for 2020 £11934.44. Total income for 2020 £43862.31

Members accepted the figures and the clerk was thanked accordingly.

**7. Annual Governance and Accountability return 2019/20**

A. Annual Internal Audit report

- Members agreed and accepted Annual Internal Audit report

B. Section 1 Annual Governance Statement 2019/20

- Members agreed and accepted the Section 1 Annual Governance Statement 2019/20

C. Section 2 Annual Governance Accounting Statements 2019/20

- Members agreed and accepted the Section 2 Annual Governance Accounting Statements 2019/20

## 8. Change of Accounts Signatories and Authorised Users

- A. Add David C Gill the new Clerk as a new Accounts Signatory and Authorised User for Shafton Parish Business Select and Instant Access Account- Members agreed.
- B. Remove John Walker as an Accounts Signatory and Authorised Users for Shafton Parish Business Select Instant Access Account- Members agreed.
- C. Remove Mr Tucker as an Accounts Signatory and Authorised Users for Shafton Parish Business Select Instant Access Account-Members agreed.
- D. Remove Mr Bennet as an Accounts Signatory and Authorised Users for Shafton Parish Business Select Instant Access Account-Members agreed.

## 9. Correspondence.

Received the monthly invoice from SYPA for the ex-clerks pension of £.88.6

## 10. Any other business.

- A. The chair proposed to send a letter of thanks to John Walker the previous clerk, Clerk to action
- B. It was noted that the hanging baskets were looking nice
- C. P Makinson stated he had received an invitation to all members to an open day at First Impressions nursery the firm who had provided the hanging baskets on the 1<sup>st</sup> September any members wishing to attend should contact the Clerk.
- D. Sandy bridge Lane tipping as discussion took place regarding the illegal tipping taking place, it was agreed that the Chair would contact the Leader of the Council and request an Environment officer to attend a site meeting with Parish council members.
- E. P Makinson enquired if the grant application for gym equipment in the Park had be successful the clerk said unfortunately not. The Clerk suggested investigating the possibility of forming a new community group to enable grant applications for the benefit of Shafton. Member agreed.
- F. The Clerk proposed investigating the hiring an Independent Auditors from Barnsley CVS for 20 21. Member agreed for this to be investigate and for the Clerk to obtain costs.
- G. The Clerk proposed investigating the possibility of joining the Yorkshire Local Council Association. Member agreed for this to be investigate and for the Clerk to obtain costs.

## **Date of next meeting.**

Monday 14 September 2020 06.00pm. at the Shafton Welfare Hall

There being no further business the Chairman closed the meeting at 7:30pm