

Shafton Parish Council
Finance and General Purposes Committee.

Shafton Community Centre.

7pm on Monday 14 November 2022

Minutes

Present Cllr D North (Chair), Cllr R Booker Vice Chair, Cllr James Johnson, Cllr Dave Hall, Cllr P Archer and D Gill, (Clerk)

Cllr North chaired the meeting.

92. Welcome and introductions

The Chair welcomed everyone to the meeting.

92. Apologies for absences.

Apologies were received from Cllr K Wicks, Cllr B Lee, Cllr Richard Swaby and Cllr Linda Knight.

93. Declaration of pecuniary or non-pecuniary interest.

None

94. Minutes of the previous meeting

The minutes of the previous meeting held at the Community Centre on Monday 10 October 2022 were read.

95. Matters arising from the minutes of the previous meeting.

76.2 Resignation of Cllr Les Holt

The Clerk confirmed following the resignation of Cllr Les Holt that a letter of thanks had been sent to Mr Holt for his services to the Parish Council.

88.2 Christmas Lights 2022

The Clerk reported that the order for the Christmas Lights 2022 had been placed and the lights erect. The Chair stated that the new Christmas Lights which were larger than the originals had been placed around the Tollgate Hight Street cross roads as these lamp posts were the only ones of sufficient size to accommodate them.

88.3 Hanging baskets 2023

The Clerk confirm the order for 23 Hanging baskets for the 2023 season had been placed with First Impression.

88.4 Community Centre fire door repair

The Chair confirmed the Community Centre fire door had been repaired.

90.3 Speeding

It was confirmed that a member of BMBC Highways department had agreed to attend the next public meeting to discuss the issue of speeding cars .

96. Ratification of the minutes of the previous meeting.

Agreed

97. Accounts for payment.

Agreed

98. Monthly statement of accounts.

The Clerk presented the following statements of accounts to the meeting:

- October Bank statement
- October Financial summary
- October Bank Account Reconciled Statement
- October Paid Expenditure Transactions

Financial summary

- The opening balance as at the 1st April 2021 was £47067.48
- The total income for the period from 1 April 2022 to 30 October 2022 was £52762.24
- The total expenditure for the period 1 April 2022 to 30 October was £30532.76
- Giving a closing balance of:
 - Instant access 459.13
 - Direct Plus account of £68837.83
 - **Total £69296.96**

99. Items for Decision/ recommendations to the council/business matters

99.1 Pinfold Wall repairs

The Clerk submitted three quotes to the Council for wall repairs to the Pinfold, the Chair stated he and caretaker had recently carried out some repairs to the wall and it was not thought necessary to proceed with the works.

It was agreed not to proceed with the quotes.

99.2 Christmas Lights Competition

Cllr Johnson outlined his suggestion of holding Christmas lights competition for Shafton residents, following a discussion due to the lack of time it was agreed to leave this in abeyance until next year.

99.3 Fixed Asset Policy and Fixed Asset Register

The Clerk proposed:

- That the Shafton Parish Council fixed assets policy be adopted
- That the Shafton Parish Council fixed assets register be adopted

The Council must maintain a register of the fixed assets, long-term investments, and other non-current assets that they hold, it is the starting point for any system of financial control over assets.

A Fixed Asset Register forms a basis for completion of box nine in the Annual Governance and Accountability return. The Register is a working document which Council Officers will update and amend details as necessary

It was agreed that the Shafton Parish Council Fixed Asset Policy and register be adopted.

100. Correspondence.

100.1 Brierly Cubs- hire the Shafton Parish football field

Correspondence had been received from Brierly Cubs who hire the Shafton Parish football field with a request to pay on a season bases rather than per match. A discussion took place regarding how much to charge using comparable evidence presented by the Clerk

The following charges were agreed:

Junior's £250 per season for approved leagues games only, cup and friendly games to be at an addition cost.

Seniors and U18's Youths £450 per season for approved leagues games only cup and friendly games to games to be at an addition cost.

101. Any other business

101.1 Shafton Parish Christmas Tree event Thursday 1 December 4:30

A discussion took place regarding the offer from Shafton Working Men's Club to host the hot chocolate and drinks after the switch on event if the club could find someone to monitor the door and help stem the problem of unruly children . An offer from the Fox and Hounds was also received to host the event.

It was proposed to thank the Shafton Working Men's Club and the Fox and Hounds for the offer but following the event participants would disperse.

Agreed

101.1a Gift bags

Cllr Booker proposed giving out small gift bags to children present at the event.

Agreed

101.1b Volunteers

The Clerk requested volunteers from the parish council to help marshal the event.

101.1c Speaker and microphone

Cllr Johnson offered the use of a speaker and microphone for the event which was gratefully received. Cllr Johnson to liaise with the Caretaker.

101.1d Christmas Tree Switch on poster

The Clerk said he would update the poster and pass it out to member to publicise the Christmas tree switch on.

101.2 High vis jackets

The Clerk stated that there was a shortage of High vis safety jackets.

It was proposed to purchase six more.

Agreed

101.3 Future Projects

Clr Booker proposed that a future project for next year should be decorating the Community Centre especially the hallway into the building.

It was agreed to add this to a future project list.

Meeting closed 8:30

1002 . Date and time of next meeting.

Monday 12 December 2022 7 pm Shafton Community Centre.