

Shafton Parish Council
Finance and General Purposes Committee.
Shafton Community Centre.
7pm on Monday 12 December 2022

Minutes

Present Cllr D North (Chair), Cllr R Booker Vice Chair, Cllr James Johnson, Cllr Dave Hall, Cllr P Archer, Cllr B Lee, and D Gill, (Clerk)

Cllr North chaired the meeting.

103. Welcome and introductions

The Chair welcomed everyone to the meeting.

104. Apologies for absences.

Apologies were received from Cllr K Wicks.

105. Declaration of pecuniary or non-pecuniary interest.

Cllr D North -Accounts for payment.

Cllr R Booker stated that she had been selected as the Labour party candidate for the North East Ward at the next Council Elections in 2023

106. Minutes of the previous meeting

The minutes of the previous meeting held at the Community Centre on Monday 14 November 2022 were read.

107. Matters arising from the minutes of the previous meeting.

100.1 Brierly Cubs- hire the Shafton Parish football field

At the previous meeting, correspondence had been received from Brierly Cubs who hire the Shafton Parish football field with a request to pay on a season bases rather than per match. This was agreed.

It was noted that following further information from Brierly Cubs at the last public meeting members had agreed to reverse the charge per season and reinstate the charge per match instead.

108. Ratification of the minutes of the previous meeting.

The minutes of the previous meeting were agreed.

109. Accounts for payment.

- Ex Clerk pension £94.37
- Barnsley MBC Grounds maintenance 2nd instalment invoice £805.98
- Little Green Munch Machine £32.50
- Cllr D North reimbursement Darby and Joan club community grant donation £100
- Cllr D North Chair's Allowance £200

Agreed

N.B. Cllr North did not vote on items affecting his accounts for payment.

110. Monthly statement of accounts.

The Clerk presented the following statements of accounts to the meeting:

- November Bank statement
- November Financial summary
- November Bank Account Reconciled Statement
- November Paid Expenditure Transactions

Financial summary

- The opening balance as at the 1st April 2021 was £47067.48
- The total income for the period from 1 April 2022 to 30 November 2022 was £53682.24
- The total expenditure for the period 1 April 2022 to 30 October was £33376.58
- Giving a closing balance of:
 - Instant access 459.13
 - Direct Plus account of £66914.01
 - **Total £67373.14**

111. Items for Decision/ recommendations to the council/business matters

Precept and Budget Setting Briefing Report 2023-2024

The Clerk presented the Precept and Budget Setting Briefing Report 2023-2024 for consideration/amendment by the council which included the usual running costs, expenditure and income but also requires members to consider what services it intends to deliver in 2023/24

The precept requirement must be advised to Barnsley MBC as soon as possible but no later than 28th January 2023.

Parish councils, irrespective of their size, have a statutory duty to prepare an annual budget.

A discussion took place.

The Clerk recommends members only consider the briefing report at this stage and make a final decision on the Precept and Budget for 2023-2024 at the next finance meeting.

Agreed

112. Correspondence.

112.1 Ben Baily Estate

An email had been received from a resident on the Ben Baily estate raising concerns regarding dog fouling and broken glass. The Clerk stated he had replied to the resident explaining this area was the responsibility of Barnsley BMC.

112.2 Parish Council Elections 2023

The Clerk stated he had received minutes of a Parish Councils and Barnsley MBC Liaison Meeting held on Thursday 1 December 2022 the minutes noted that:

“ Around the beginning of March, the Elections team will post the forms to the clerk of each parish council that anyone wishing to stand for election will need to complete. This includes any current councillors wishing to remain on the council.“

113. Any other business

113.1 Alcohol policy

It was proposed that an alcohol policy should be adopted for the community centre, and this should be put on the agenda for discussion at the next finance meeting.

Agreed

113.2 Clerk's homeworking allowance

A member questioned the payment of the Clerks homeworking allowance.

The Clerk stated the Clerk was required to work from home and this was to recognise the additional costs incurred. It was also in Clerk's Terms and conditions of employment.

114 . Date and time of next meeting.

Monday 23 January 2022 6pm Shafton Community Centre.

Please note change of meeting time to 6pm to allow time to discuss precept and budget

Meeting closed 8:30