

Shafton Parish Council
Finance and General Purposes Committee.
Shafton Community Centre.
6pm on Monday 24 January 2023

Minutes

Present Cllr D North (Chair), Cllr R Booker Vice Chair, Cllr James Johnson, Cllr Dave Hall, Cllr P Archer, Cllr B Lee, Cllr K Wicks, and D Gill, (Clerk)

Cllr North chaired the meeting.

115. Welcome and introductions

The Chair welcomed everyone to the meeting.

116. Apologies for absences.

Apologies were received from Cllr Linda Knight

117. Declaration of pecuniary or non-pecuniary interest.

Cllr D North declared his was a member of the Bowling Club and had an interest Chairs allowance.

David C Gill declared an interest in the review of Clerks salary.

118. Minutes of the previous meeting

The minutes of the previous meeting held at the Community Centre on 7pm on Monday 12 December 2022 were read.

119. Matters arising from the minutes of the previous meeting.

There were no matters arising from the minutes of the previous meeting.

120. Ratification of the minutes of the previous meeting.

The minutes of the previous meeting were agreed.

121. Accounts for payment.

- Ex Clerk pension £94.37
- Reimbursement to Mr Pete Makinson for defib pads £125.00.

Agreed

122. Monthly statement of accounts.

The Clerk presented the following statements of accounts to the meeting:

- December Bank statement
- December Financial summary
- December Bank Account Reconciled Statement
- December Paid Expenditure Transactions

Financial summary

- The opening balance as at the 1st April 2021 was £47067.48.
- The total income for the period from 1 April 2022 to 30 November 2022 was £54,426.24.
- The total expenditure for the period 1 April 2022 to 30 October was £37,384.87.
- Giving a closing balance of:
 - Instant access 459.13
 - Direct Plus account of £63,649.72
 - **Total £64,108.85**

Agreed

123. Items for Decision/ recommendations to the council/business matters

123.1 Precept and Budget Setting 2023-2024

The Clerk presented the Precept and Budget Setting Briefing Report 2023-2024 for consideration/amendment by the council which included the usual running costs, expenditure and income but also requires members to consider what services it intends to deliver in 2023/24

The precept requirement must be advised to Barnsley MBC as soon as possible but no later than 28th January 2023.

A discussion took place:

123.2 Review of Caretaker salary

The Government has announced that National Living Wage will increase from £9.5 per hr to 10.42 per hr an increase of 9.7% and a budget increase of £1435 on the caretaker's salary.

The Clerk stated that Parish will need to agree the increase to comply with the National Living Wage and Government legislation.

The Clerk recommended that the National Living Wage be adopted.

Agreed

123.3 Review of Caretaker Salary

The Clerk stated that Clerk's salary is due for review having been last done in May 2021

When first appointed the Clerks starting salary in 2020 was £11.21 per hr. This was equivalent to 10p per hour below scale point eleven on the National Joint Council for Local Government Services (NJC) pay scales 2020/21

The Clerk provide supplementary information to members for to consider including that, The National Joint Council for Local Government Services (NJC) pay scales have been agreed for 2022/23, scale point eleven is now £12.50 an hour. The NJC pay scales, are local government pay scales resulting from negotiations between the employer and trade union sides of the National Joint Council.

Recommendation

The Clerk recommended the Parish Council follow the NJC Pay scales for 2022/23 and implement the Scale point eleven increase to £12.50 per hour. The Clerk left the room whilst member debated the recommendation.

Annual salary £9750

Agreed

123.4 Budget

The Clerk presented the budget to members which included:

- a. A proposal to ear mark £300 for the internal audit and £306 for the external audit.
- b. A proposal to ear mark £1430 for hanging baskets and £3546 for Christmas lights.
- c. The Parish Projects to be identified budget of £750 has been removed as budget cut.
- d. The Community Grants donations budget of £750 for has been cut to £300 a budget cut of £450.
- e. Community Centre maintenance budget of £2200 has been cut to £1000 as the out turn for this year is estimated to be £1000.

The Total proposed expenditure being £55826.

The Clerk recommend the budget to the Parish Council.

Agreed

123.5 Precept

The Clerk recommended raising the precept from £41674 to £43874 a budget increase of £2200 in order balance to budget.

Agreed

123.6 Fees and Charges

123.7 Community Centre Rent

Member discussed the Community Centre rent taking in to account that energy prices have sky rocketed for millions of people across the UK and this has had a dramatic effect on the cost Community Centre's Energy.

It is estimated that energy and water costs in 2023/24 will be £9614. It is worth noting this is only an estimate and it may be less than predicted depending on the usage, weather, and possible future government grants.

The two child care groups renting the Community Centre currently pay £330 per month.

It was proposed that the community centre rent for each child care groups should increase by £50 to £380.

Agreed

123.8 Hire Charges

The new hire charges for 2023-2024 were agreed, see the separate document for the new hire charges 2023-2024

It was also agreed from the 1st of April that the cost of hiring the community centre for groups would increase from £6 per hour to £10 per hour this to included existing Play Groups Playworks and Tots Explore when used at weekends.

Agreed

123.9 Alcohol policy

It was proposed that no alcohol should be sold in the community centre.

Agreed

124 Planning decisions

Planning Application 2022/1282

APPLICATION NO: 2022/1282

DESCRIPTION: Detached garage to rear of garden

LOCATION: 51 Manor View, Shafton, Barnsley, S72 8NQ

Barnsley Metropolitan Borough Council has received the application referenced above and ask for the parish's attention and comments.

It was agreed that parish have no objections.

125. Correspondence.

125.1 Darby and Joan Club

A thank you card was received from the Darby and Joan club, thanking the Parish for their grant of £100 towards the Christmas activities.

125.2 Safe pass horse campaign signs

Correspondence was received from Julie Field asking if the Parish would fund four metal triangular horse hazard signs needed as part of her safe pass horse campaign.

The cost of each sign is £15.63.

Agreed

125.3 Use of the community center Barnsley Scout Group

Correspondence was received from Ruth Bullivant-Layton Group Scout Leader 33rd Barnsley Scout Group. Starting that they will be no longer be hiring the community center on Monday evenings. Their last session there will be the 23rd of January.

The Scout group thanked Shafton Parish Council for their help with allowing them to hire the facility in their hour of need.

The scout group hoped them leaving did not affect the parishes generous help with allowing their storage unit in the parish's compound as agreed before they hired the building.

It was proposed that the storage unit should be allowed to stay in the compound in the short term as agreed and at no cost.

Agreed

125.4 Noah's Ark Pert Rescue Ltd

A letter was received from Noah's Ark Pert Rescue Ltd requesting financial support for their work cat recue and rehabilitation work.

It was proposed that due to financial constates of the parish council no donation should be given.

Agreed

125.5 May 23 Elections

An email was received from the Deputy Elections Manager Core Services Barnsley Metropolitan Borough Council, asking if the parish could let them know if the parish anticipated any difficulty in attracting enough candidates to stand at the elections in May.

It was agreed that the parish saw no difficulty in attracting enough candidates to stand.

125.6 Parish Councillors contact details.

Clerk to distribute a list the Parish Councillors contact details amongst members.

Agreed

126. Any other business

126.1 Clerk's Terms and conditions

The Chair requested that the Clerk provided member with a copy of the Clerk's Terms and conditions of employment.

The Clerk stated he would do this.

126.2 Allotments

It was report that sadly an Allotment holder had passed away; Cllr Ruth booker to pass on the Council condolences and flowers.

Agreed

The Chair stated that an inspection had been conducted on a plot given a warning notice to keep the allotment in a good condition and that no improvement had been noticed. The Clerk to check the wording of the warning notice and the date a further inspection will be carried.

127 . Date and time of next meeting.

Monday 13 February 6pm

Meeting closed 8:20