

Shafton Parish Council
Finance and General Purposes Committee.

Shafton Community Centre.

6pm on Monday 13 March 2023

Minutes

Present Cllr D North (Chair), Cllr R Booker Vice Chair, Cllr James Johnson, Cllr Dave Hall, Cllr P Archer, , Cllr K Wicks, Cllr L Knight, and D Gill, (Clerk)

Mr Stephen Ellis resident of Shafton

Tracy Smith proprietor of Tot's Explore Play café.

Cllr North chaired the meeting.

141. Welcome and introductions

The Chair welcomed everyone to the meeting.

142. Apologies for absences.

Apologies for absences was received from Cllr B Lee.

143. Declaration of pecuniary or non-pecuniary interest.

Cllr Paul Archer declared non-pecuniary interest in Felkirk Church.

144. Minutes of the previous meeting

The minutes of the previous meeting held at the Community Centre at 6pm on Monday 13 February 2023 were read.

145. Matters arising from the minutes of the previous meeting.

139.1 Allotments

Cllr J Johnson stated that the Allotment CCTV camera had been bought and was awaiting installation.

139.2 Fire certificate

The Clerk reported that he had asked for advice regarding Fire certificates from E R Fire Services but as yet had not head back - Clerk to follow up.

139.3 Overhanging Trees behind the football post on the playing field

The Clerk stated he had requested a quote from an arborist for the tree pruning work but had not received anything back - Cllr Dave Hall to follow up.

139.4 Shafton Parish email account

A new Shafton Parish email account has been set up: Shaftonparishcouncil@outlook.com.

146. Ratification of the minutes of the previous meeting.

The minutes of the previous meeting were agreed.

147 Presentation by Tracy Smith proprietor of Tot’s Explore Play café Shafton Community Centre

Tot’s Explore is an Under 5s play cafe where child can learn through different play experiences and parents, child minders guardians and grandparents can enjoy refreshments while relaxing and watching them.

A regular time table of fun activities takes place to keep little ones entertained, activities include Baby Massage and Tots Classes to support language development, cognitive growth, fine and gross motor skills, problem solving skills and social interaction.

Feed back from residents is that they really appreciate the facilities as a place where parents and guardians who may be on their own all day can meet and have a chat. For most people, social interaction is critical for general well-being, health, and happiness.

There are no other similar services in Shafton.

The Chair thanked Tracy and stated it was a marvellous service.

148 Co-option of a new parish Councillor

Shafton Parish Council currently has a vacancy for a parish councillor. Mr Stephen Hall applied and was invited to updated members on his experiences and reasons why he wished to join parish council. Mr Stephen Hall set out his application and took questions from members council.

Mr Stephen Hall left the room while member discussed his application.

It was proposed to Co-op Mr Stephen Ellis as a new Shafton Parish Councillor.

Agreed

149. Accounts for payment.

- Ex Clerk pension £94.37
- New media4 schools (web services for two years) £715
- Barnsley BMC Christmas motifs £3409.31
- E R Fire Services (Fire extinguisher service and certificate) £93.60

Agreed

150. Monthly statement of accounts.

The Clerk presented the following statements of accounts to the meeting:

- February Bank statement
- February Financial summary

- February Bank Account Reconciled Statement
- February Paid Expenditure Transactions

Financial summary

- The opening balance as at the 1st April 2021 was £47067.48.
- The total income for the period from 1 April 2022 to 28 February 2023 was £56088.24.
- The total expenditure for the period 1 April 2022 to 28 February 2023 was £44748.73.
- Giving a closing balance of:
 - Instant access 459.13
 - Direct Plus account of £57947.86
 - **Total £58406.99**

Agreed

151. Items for Decision/ recommendations to the council/business matters

151.1 Shafton Parish Council Projects 2023-2024

A discussion took place regarding projects for 2023-2024

151.2 The King's Coronation

Cllr L Knight updated members on Shafton Community events group preparations for The King's Coronation

Cllr R Booker suggested holding a Picnic in the Park to which member of the parish could bring their own picnic. The Chair stated this was something to think about.

151.3 Hanging Baskets

The Clerk reported that sponsorship of the hanging baskets was proceeding well, and he was contacting people on the waiting list.

The Clerk stated he had been contacted by Barnsley BMC's North East Area manager requesting a copy of the proposed hanging basket lamp post locations in Shafton which he duly sent.

151.4 Community Centre Hallway refurb

It had previously been agreed to obtain prices to replaster and skim the walls.

Cllr Stephen Ellis to provide contact details of a local plaster.

151.5 Keep Britain tidy Spring Clean

The Great British Spring Clean takes place between the 17 March - 2 April 2023.

It was agreed at the public meeting that the parish would participate in the upcoming Great British Spring Clean on Saturday 1 April meeting at 10am in the community centre car park.

Noted

151.6 Shafton Heritage walking map

On-going

151.7 Web Service price increase 2023-2024

Correspondence has been received from New media4 schools for web services stating that unfortunately, as from next year (April 2023 — March 2024) costs have to go up for several reasons. Including:

- Hosting and domain name costs have also risen steeply
- Security for websites of this nature has become more of an issue
- technology necessitates that the latest versions of more or less every aspect of both the hosting and site frameworks are the latest versions a task that needs to be done at least once a month.

All figures are per annum and payable in advance at the start of the new tax year.

DOMAIN NAME AND HOSTING

£187.40 (was £130)

DOCUMENT UPLOADS AND GENERAL SITE EDITS

£270 (was £230)

BACKUP AND GENERAL UPDATES

Includes updates for the following:

Security

Framework

Plugins (and compatibility issues which are a frequent issue)

Site Backup (monthly, at the end of each month, or when substantial changes have been made to the site)

£480.00

TOTAL ANNUAL CHARGE = £937.40

Members were surprised at the price increase but accepted that the service was essential for the Council.

Agreed

152 Planning decisions

None

153. Correspondence.

153.1 Freedom of information request

A Freedom of information request was received from a member of the public requesting, Information regarding how much tenants of the Shafton Community Centre pay in rent per calendar month for use of the public building and how much per calendar month the parish council pays in utility bills as in Gas, Electricity, Water rates and internet Broadband.

The Clerks draft response to the question was presented to the council.

It was proposed to accept the draft response.

Agreed

153.2 Felkirk Church

Correspondence was received from Fr Craig Tomlinson Vicar of the Benefice of Royston and Felkirk Church requesting a donation toward the ongoing maintenance of the Churchyard where people visit the graves of their departed loved ones.

Member discussed the request.

It was proposed to donate £1,000.

Cllr Paul Archer declared non-pecuniary interest in Felkirk Church and abstained from the vote.

Agreed

154. Any other business

154.1 Parish Council Elections

The Clerk reminded members to complete the Parish Council election nomination forms.

154.2 Community Hall capacity

Cllr Stephen Ellis asked if there was a maximum number of people allowed at any one time in the community centre hall who could safely use the space.

The Clerk stated he had no information on this but asked if Cllr Stephen Ellis with his Architects back ground could find out.

Agreed

155 . Date and time of next meeting.

Tuesday 11 April 6pm

Meeting closed 8pm