

## Public meeting of Shafton Parish Council

# Minutes

Monday 22 May 8:15 pm 2023. Shafton Community Centre

### Present

**Cllr R Booker ( Chair) Cllr J Johnson, (Vice Chair) Cllr Barry Lee, Cllr S Ellis, Cllr K Wicks, Cllr D Hall, Cllr Linda Knight, Cllr P Makinson, Cllr J Giles and D Gill (Clerk to the Council)**

The meeting had a limited agenda due to time constraints and the need to discuss some business items.

### **12 Welcome and introductions.**

The Chair welcomed everyone to the meeting.

### **13. Apologies for absence**

None

### **14. Declaration of pecuniary or non-pecuniary interest. (Disclosures of Interests)**

None

### **15. Any other business.**

#### **15.1 Allotments rent collection.**

A discussion took place as to best way to collect the allotment rents as this had previously been carried out by the previous chair Mr Dave North.

Cllr K Wicks volunteered to collect the rents as he lives very close to the allotment site, notices would be placed on the allotments with dates, times, and location when rents could be paid.

It was proposed to take Cllr Wicks up on his offer.

### **Agreed**

#### **15.2 Community Centre Fire Safety Audit**

Cllr S Ellis up dated members on the Community Centre fire safety audit carried out by South Yorkshire Fire and Rescue.

South Yorkshire Fire and Rescue have produced an Action Plan for the community centre ( A copy of the report has been sent out by the clerk to all members) which should receive immediate attention in order to comply with The Regulatory Reform (Fire Safety) Order 2005.

**Cllr S Ellis reminded member that Failure to comply with these requirements could lead to an offence being committed and that all member of the council and staff could be held responsible.**

It was found that a Fire Safety Risk Assessment has not been carried out and needs immediate attention. A Responsible Person must carry out a fire risk assessment.

The fire risk assessment should in addition consider the following:

- The fire risk assessment should address the requirement for an appropriate means of giving warning in the event of a fire/emergency.
- The provision of emergency lighting in the changing rooms.
- The storage of flammable liquids in the groundsman's store.
- All other matters detailed within correspondence from South Yorkshire Fire and Rescue

**Cllr S Ellis to find a profession company to carry out a fire risk assessment and follow up on the addition items.**

**Agreed**

### **15.3 Poplar Tree bottom of Beech Rd Shafton**

The Clerk reported that he had received a quote from the Tree Inspections and Maintenance Manager Environment & Transport Neighbourhood Services to fell and remove the poplar tree.( A copy of which as been emailed out to members)

**The proposed fee is:**

**To fell to ground level, twin stemmed poplar and remove arisings: £3,088.76 + VAT at 20%**

Previously the tree has been inspected by the Tree Inspections and Maintenance Manager for Barnsley MBC and his report is outlined below:

**"I have looked at the tree and can confirm that removal will be the most appropriate action, there is a separation in the base union between the 2 stems, with the largest and heaviest of the stems leaning towards the property closest on Beech Road. The separation in the union means that there is reduced strength holding the tension side of the leaning stem and therefore removal of the stem will be required, this would leave the remaining back stem uneven with a large exposed wound and therefore full removal is recommended."**

The Clerk stated that From a Health and Safety point of view now that the Tree Inspections and Maintenance Manager has recommended full remove, we should proceed with his advice.

We have not received any other of quotes for the tree works one other firm was approached but has not returned a quote.

Tree felling needs to adhere to stringent health and safety protocols be fully insured and qualified with this in mind the Clerk recommend going with Barnsley MBC as we can be assured this has been covered.

**It was proposed to proceed with the quote from Barnsley MBC £3,088.76 + VAT at 20%**

**Agreed**

#### **15.4 VHE volunteer work**

The Chair stated that she has been contacted by VHE Shafton who are looking for volunteer work projects , VHE Construction is a specialist contaminated land remediation and infrastructure contractor experienced in brownfield site reclamation and civil engineering projects.

It was suggested that the access to school footpath running from Acacia Grove and the Community Centre needed repairs and this might be good project for VHE.

Cllr Booker to follow up.

**Agreed**

#### **15.5 Shafton Events Groups Kings Coronation event Saturday 13 May 2022**

Cllr Linda Knight gave an update:

The event went really well, there were stall holders, young singers, Cllr Jim Johnson sang, it was estimated that there was a footfall of 200 people and the event made about £300 which would go back to organising other events. The Mayor of Barnsley also attended.

Cllr Jim Johnson thanked Cllr L Knight and Ian for doing a fabulous job in organising the event.

#### **15.6 Hazledene / Park Meadows overgrown grass**

Cllr Janice Giles reported overgrown grass on land to the rear of Park Meadows and Hazledene.

**Cllr Booker to follow up with Barnsley MBC.**

#### **15.7 Approval to pay Kingfisher Accountants**

Approval to pay Kingfisher Accountants invoice of £360 was requested by the Clerk for their work on the internal audit.

**Agreed**

#### **16 . Date and time of next meetings.**

Monday 26 June 7pm