

Shafton Parish Council
Finance and General Purposes Committee.
Shafton Community Centre.



Monday 16 April 6pm

Minutes

Present Cllr Ruth Booker (Chair) Cllr Jim Johnson, Cllr Dave Hall, Cllr Janice Giles , Cllr Stephen Ellis, Cllr P Makinson, Cllr Barry Lee and D Gill, (Clerk)

Cllr Ruth Booker chaired the meeting.

160. Welcome and introductions

The Chair welcomed everyone to the meeting.

161. Apologies for absences.

Cllr Linda Knight

162. Declaration of pecuniary or non-pecuniary interest.

None

163. Minutes of the previous meeting

The minutes of the previous meeting held at the Community Centre on Monday 11 March were read.

164. Matters arising from the minutes of the meeting Monday 11 March 6pm

92.05 Allotment CCTV installation

Ongoing

92.09 Regimental Commemorative bench Dog Hill

Site meeting with Barnsley MBC Highways required.

Clerk to follow up.

165. Ratification of the minutes of the meeting Monday 13 February 2024

The minutes of the previous meeting were agreed.

166. Accounts for payment.

Edge IT Accounts System
3-year contact

Annual fee £426.00

Agreed

167. Monthly statement of accounts.

The Clerk presented the following statements of accounts to the meeting:

- March Bank Statement
- March Financial Summary
- March Bank Account Reconciled Statement
- March Paid Expenditure Transactions

Agreed

Financial summary

- The opening balance as at the 1st April 2023 was £52259.17.
- The total income for the period from 01/04/23 to 31/03/24 was £59367.70.
- The total expenditure for the period 01/04/23 to 29/02/24 was £65352.36.
- Giving a closing balance of:
 - Instant access 464.47
 - Direct Plus account of £45810.04
 - **Total £46274.51**

Agreed

168. Items for Decision/ recommendations to the council/business matters

168.01 Shafton Community Centre Tots' Explore-Tracy Smith.

Tracy Smith proprietor of Tots' Explore requested that she pay the same rent on Saturday as she pays midweek in order for her to continue providing a service for to the community. Saturdays also provide the special needs session and a shorter session for working parents.

Members discussed the request to reduce the price for the Saturday morning hire of the Community Centre.

It was proposed that the first hour for Special education need and disabilities **would be free of charge**, any hours after that would be charged at £15 per hour.

Agreed

168.02 Shafton Recreation and Pleasure Ground Charity Commission up date of Trustees

The Clerk recommended that the Shafton Recreation and Pleasure Ground Charity Commission list of Trustees needed up dating.

It was proposed to:

Remove Ex Councillors

Mr Dave North, Mr Kenneth Wicks and Mr Pattrick Ford

Add Councillors

Cllr Jim Johnson, Cllr Steve Ellis, and Cllr D Hall

Agreed

168.03 Co-operative Bank up date of Account Signatories

The Clerk recommended updating the Co-operative Bank authorised Account Signatories by removing ex councillors as signatories and adding new council signatories.

It was Proposed to:

Remove Ex councillors Mr D North and Mr Pat Ford

Add

Cllr P Makinson and Cllr Jim Johnson

Agreed

168.04 Dual Authorisation for bank payments

The Clerk recommend that he investigate setting up Dual Authorisation for bank payments.

Agreed

168.04 Annual Governance and Accountability Returns up date.

The Clerk reported he was now working on the Annual Governance and Accountability Returns for the fiscal year 2023/24 to comply with the relevant statute and Regulations regarding accounts and audit.

168.05 Fire audit Community Centre/ Risk Assessments

Community Centre Fire audit new date for the inspection to be confirmed.

168.07 Summer Party in the Park concert Sunday 30 June 2024

Cllr Makinson stated that publicity banners were currently being designed.

The Clerk confirmed that North East Alliance grant bid for match funding towards the project had been submitted but he had been informed that the April Ward Alliance Meeting has been cancelled so the next meeting when the grant can be considered will be 21st May.

The Clerk stated that all organisers must conduct a risk assessment for their event as they have the legal responsibility to make sure that the event is run safely and cover insurance, he had therefore sent a Health and Safety Risk Assessment form for to Cllr Jim Johnson and Cllr Pete Makinson for completion.

168.08 Shafton Parish Council Bowling Green

Member were invited to a meeting with the Suzanne Dixon from the Probation Service to take stock of where we are with the project.

Location Shafton Bowling Green meeting
Date Tuesday 16 April 2pm

169. Planning decisions

None

170. Correspondence.

Letter of Resignation from Cllr K Wicks

A Letter of Resignation from the Parish Council was received from Cllr K Wicks after twenty years of service.

It was proposed to send a letter of thanks to Cllr Wicks for all his year service to the community.

Agreed

171 .00 Any other business

171.01 Access gate Key

Cllr Pete Makinson request a copy key for the Access gate .

Agreed

171.02 Access Road, road bumps

It was requested that the Access Road bumps be painted white.

Caretaker to carry our work weather permitting.

171.03 Community Centre Toilets Repainting

The Chair requested that Community Centre Toilets be repainted. Clerk to ask the caretaker to carry out the works.

171.04 Recreation Ground edges

Cllr Dave Hall reported that members of public had requested that overgrown vegetation on the edges of the recreation ground be trimmed back.

Clerk to report to caretaker.

Agreed

172 . Date and time of next meetings.

Finance and General Purposes Committee meeting Tuesday 7 May 2024 6pm

Shafton Parish Council AGM Monday 13 May 7pm

Shafton Parish Council Public meeting Tuesday 28 May 7pm

Meeting closed 7:40 pm