

**Shafton Parish Council**  
**Finance and General Purposes Committee.**  
**Shafton Community Centre.**



**Monday 12 August 6pm**

**Minutes**

**Present** Cllr Ruth Booker (Chair) Cllr Linda Knight, Cllr Pete Makinson, , Cllr Jim Johnson, Cllr Stephen Ellis, Cllr B Lee and Cllr Dave Hall, and D Gill, (Clerk)

Cllr Ruth Booker chaired the meeting.

**215. Welcome and introductions**

The Chair welcomed everyone to the meeting.

**216. Apologies for absences.**

Cllr Jordan Gray and Cllr Janice Giles

**217. Declaration of pecuniary or non-pecuniary interest.**

**None**

**218. Minutes of the previous meeting**

The minutes of the previous meeting held at the Community Centre on Monday 15 July 6pm were read.

**219. Matters arising from the minutes of the meeting Monday 10 June 6pm**

**212.01 South West Yorkshire Partnership NHS Foundation Trust Stop Smoking Advisor**

Awaiting Sarah Sverdloff Community Stop Smoking Advisor to contact the council

**212.02 Shafton Bus Service**

Globe Coaches take over the service.

**212.03 Request to hire the Community Centre for a Birthday Party**

Request no longer required.

**213.02 Pride of Shafton Awards - on going**

**213.03 Shafton's Got Talent competition - on going**

### **213.05 Section 106 Shafton Recreation Ground Play area**

Cllr Booker stated that she had had a meeting with Barnsley MBC Park Services and the S 106 officer. Park Services would be drawing up options for discussion on the play area however part of the S 106 funding would be required to replace equipment on the Green leaving £46,000 for Shafton Recreation Ground Play area.

### **213.07 Eden Community Big Lunch**

Cllr Booker reported that Eden Community Big Lunch run by Shafton Community Events Group on Saturday 10 August was very good and Dan Jarvis attended.

## **220. Ratification of the minutes of the meeting Monday 10 June 6pm**

The minutes of the previous meeting were agreed.

## **221. Accounts for payment.**

### **221.01 Smart Energy Projects Ltd**

The Clerk stated that Smart Energy Projects Ltd had been paid the required 50% deposit of £5960.4.

Smart Energy Projects Ltd now require the balance due on completion.

Total Net Amount 9,934.00  
Carriage Net 0.00  
Total VAT Amount 1,986.80  
Invoice Total 11,920.80

Deposit = £5960.40

**Balance due on completion. £5960.40**

**Agreed**

Extra over electrical works £310 + VAT

**Agreed**

### **221.02 Darby and Jone Christmas 2023 grant £150**

**Agreed**

### **221.03 Shaftonbury**

Reimbursement to Donna

Various items £42.05

**Agreed**

## **222. To receive and note the monthly statement of accounts.**

The Clerk presented the following statements of accounts to the meeting:

- July Bank Statement
- July Financial Summary
- July Bank Account Reconciled Statement
- July Paid Expenditure Transactions

### **Financial summary**

- The opening balance as at the 1st April 2024 was £46274.51.
- The total income for the period from 01/04/24 to 31/07/24 was £60852.48
- The total expenditure for the period 01/04/24 to 31/07/24 was £28139.31.
- Giving a closing balance of:
  - Instant access 468.25
  - Direct Plus account of £78519.43
  - **Total £78987.68**

**Agreed and noted.**

## **223. Items for Decision/ recommendations to the council/business matters**

### **223.01 New Community heating system**

The Clerk reported that work on the installation of new heating system had started that day and was proceeding smoothly.

### **223.02 Allotments up dated tenants' schedule**

The Allotment tenant schedule was now up to date. The Clerk thanked Cllr Jim John for his help in providing the necessary information.

### **223.03 Allotments inspection**

An allotment inspection with the member the allotment committee was arranged for Monday 19 August 12 noon meeting at the allotment site.

### **223.04 Allotment CCTV**

On going

### **223.05 Allotment signage**

Cllr Johnson requested four signs:

No fly tipping 2 No

CCTV in operation 2 No

**Agreed**

### **223.06 Community Centre Fire audit/Risk assessment**

Cllr Steve Ellis stated the Community Centre Fire audit/Risk assessment would be brought to the next meeting.

### **223.07 Co-operative Bank change of Account Signatories**

The Clerk confirmed that the Co-op bank authorised signature request had been completed

At present our authorised signatures are:

- Cllr Ruth Booker
- Cllr Pete Makinson,
- Cllr Stephen Ellis,
- Cllr B Lee
- D Gill

### **223.08 Dual Authorisation for bank payments**

Dual Authorisation is a function that lets businesses use Online Banking. It lets 2 people from the same business complete a third-party payment electronically. The way it works is that one person creates a payment request (the originator) and the other authorises the payment (the authoriser).

It was proposed that the following Cllrs be approved for Dual Authorisation for bank payments.

Cllr Ruth Booker

Cllr Pete Makinson,

Cllr Stephen Ellis,

**Agreed**

### **223.09 VAT return**

The Vat return had been completed and £3869.70 had been return from HMRC

### **223.10 Community Centre Landlords Gas Certificate**

The Clerk reported that the Community Centre Landlords Gas Certificate had been requested.

### **223.11 Register of Interests form (24-25) required Friday 30th August.**

The clerk stated that Barnsley MBC starting the process of collecting in this year's (24-25) Registers of Interest forms for all Parish Councillors and the parish have been asked to arrange for Parish Councillors to complete their Register of In by Friday 30<sup>th</sup> August.

## **224. Planning Applications**

APPLICATION NO: 2024/0657 DESCRIPTION: Replacement of rear conservatory with new conservatory to semidetached dwelling

LOCATION: 38 Poplar Avenue, Shafton, Barnsley, S72 8PU

Barnsley Metropolitan Borough Council has received the application referenced above and ask for your attention and comments.

The Parish Council had no comments.

### **225.00 Correspondence.**

.None

### **226. Any other business.**

#### **226.01 Meeting with Area Council Manager**

The Clerk stated that he had arranged to show Rosie Adams the new Area Council Manager around the community centre on Monday 2<sup>nd</sup> September 11am, all members were welcome to attend

#### **226.02 Funding opportunities**

Rosie Adams the new Area Council Manager has suggested the Parish council investigate two funding opportunities:

- 4 Winds Co-op, who have the wind turbine at Shafton, have contributed funding to Gen-Community / Energise Barnsley's Community Fund.
- Net Zero Barnsley

Clerk to follow up.

### **Agreed**

#### **226.03 Cllr Ruth Booker up dates**

- Parking outside Sainsburys- reported to enforcement
- Collier roundabout requires tidying up – reported to Neighbourhood Services.
- High Street highway works refurbishment- awaiting more information.
- Cars parking on BMBC land rear of the Fox and Hounds pub- reported to enforcement.
- Head of Berneslai homes has confirmed that the new housing development off the High Street will be using their housing waiting list for their new tenants.

#### **226.04 Bowling Green**

Cllr Steve Ellis thanked Cllr D Hall for arranging with Housing Developer to cut the bowling green paths edges in preparation of path improvements.

**226.05 Access Road Lighting**

Cllr P Makinson reported that a new timer was required for Access Road Lighting

It was proposed that the Parish pay for new timer in lieu of electricity cost.

**Agreed**

**226.06 Over grown hedges**

Cllr D Hall reported overgrown hedge outside 6,10,12 Hawthorn way

Clerk to report to Highways

**227. Date and time of next meetings.**

**Finance and General Purposes Committee Monday 16 September 6pm**

Meeting closed 7:30 pm