

**Shafton Parish Council**  
**Finance and General Purposes Committee.**  
**Shafton Community Centre.**



**Monday 16 September 6pm**

**Minutes**

**Present** Cllr Ruth Booker (Chair) Cllr Jim Johnson (Vice chair) Cllr Pete Makinson, Cllr Janice Giles, Cllr Stephen Ellis, Cllr Dave Hall, and D Gill, (Clerk)

Cllr Ruth Booker chaired the meeting.

**228. Welcome and introductions**

The Chair welcomed everyone to the meeting.

**229. Apologies for absences.**

Cllr Jordan Gray and Cllr Linda Knight

**230. Declaration of pecuniary or non-pecuniary interest.**

None

**231. Minutes of the previous meeting**

The minutes of the previous meeting held at the Community Centre on Monday 12 August 6pm were read.

**232. Matters arising from the minutes of the meeting Monday 12 August 6pm**

**212.01 South West Yorkshire Partnership NHS Foundation Trust Stop Smoking Advisor**

Awaiting Sarah Sverdloff Community Stop Smoking Advisor to contact the council

**223.10 Community Centre Landlords Gas Certificate**

The Clerk reported that the Community Centre Landlords Gas Certificate had been completed.

**225.01 Meeting with Area Council Manager**

The Chair reported that the meeting to look round the community centre with Rosie Adams the new Area Council Manager on Monday 2nd September had gone well, and the new Area Council Manager was impressed by the activities taking place in the community centre.

## **225.05 Access Road Lighting**

### **Ongoing**

#### **233. Ratification of the minutes of the meeting Monday 10 June 6pm**

The minutes of the previous meeting were agreed.

#### **234. Accounts for payment.**

Zurich Council insurance	£1503.10
Turner Signs Allotment CCTV signage	£96.00

### **Agreed**

#### **Accounts previously paid:**

PKF government auditors	£378
SPD gas and heating boiler service and landlords gas certificate	£140
Turner signs supply and fitting new panel to notice board	£187.20

### **Noted**

#### **235. To receive and note the monthly statement of accounts.**

The Clerk presented the following statements of accounts to the meeting:

- August Bank Statement
- August Financial Summary
- August Bank Account Reconciled Statement
- August Paid Expenditure Transactions

#### **Financial summary**

- The opening balance as at the 1st April 2024 was £46274.51.
- The total income for the period from 01/04/24 to 31/08/24 was £62,200.98
- The total expenditure for the period 01/04/24 to 31/08/24 was £37,602.99
- Giving a closing balance of:
  - Instant access 468.25
  - Direct Plus account of £70404.25
  - **Total £70872.50**

**Reserve balances** **£36566.18**

**N. B the Reserve balance forms part of the total £70872.50**

**Agreed and noted.**

## **236. Items for Decision/ recommendations to the council/business matters**

### **236.01 New Community heating system security cages**

It was proposed to proceed with the option to install security cages to the air conditioning unit as per the quote of £1,058.40. from Smart Energy projects.

**Agreed**

### **236.02 Community Centre removal of old heating system**

The Clerk present two quotes to removal of old heating system from the Community Centre

Quote one £350

Quote two £1450

It was proposed to proceed with Quote one £350 subject to checking the asbestos survey for the presence of asbestos around the heating units.

**Agreed**

### **236.03 Community Centre Girls toilet grant application**

The Clerk informed the meeting he had submitted a grant application for £7483.0 to Energise Barnsley to renovate the Ladies toilets however further information was received from Energise Barnsley that we could apply for a maximum of £15000

I was proposed to apply for the full amount and included to boy's toilet as well.

**Agreed**

### **236.04 Shaftonbury 2024 NEWA grant monitoring form.**

The Clerk stated that he was completing the Shaftonbury 2024 NEWA grant monitoring form and had a few questions before he could complete the form.

How many people volunteered towards the project. It was reported that 15 volunteers volunteered towards the project

How many people attend the event. The meeting agreed there were between 400 to 500 people throughout the day.

### **236.05 Allotments up dated.**

Following a site meeting of the Allotment committee three warning notices for non-cultivation were sent out. The Clerk reported cultivation works had started on all three allotments.

CCTV /fly tipping signage was ready to erect

The Chair thanked the Allotment committee for their work

Cllr Jim Johnson to liaise with an Allotment tenant re operation of the CCTV

### **236.06 Bowling Green Path Improvements purchase of a skip.**

The Clerk reported that the Community payback team are due to restart works on the bowling on Tuesday 24 September and Tuesday 1 October. The Parish therefore needs to order a skip

Proposed purchase of an 8m<sup>3</sup> cubic skip @250 plus VAT

**Agreed**

### **236.07 Community Centre Fire audit/Risk assessment**

Ongoing

### **236.08 Dual Authorisation for bank payments**

On going

### **236.09 Register of Interests form (24-25)**

Barnsley Council members services have requested amendments to some of Register of Interests forms. Members to amend.

### **236.10 Asbestos Survey**

The Clerk reported that following advice from Cllr Steve Ellis that the Asbestos Survey carried in 2010 needed to be up dated he had obtained a quote for £450 plus vat from Lancall Ltd To carry out a full management asbestos survey & issue a full management survey report (basically go from scratch)

**Agreed**

## **237. Planning Applications**

### **BMBC Further consultation on draft Financial Contributions for Educational Provision SPD**

The Local Plan (adopted on Thursday 3 January 2019) contains policies to be considered when determining planning applications. Supplementary planning documents (SPDs) contain further advice and explain how these policies will be applied.

Barnsley Metropolitan Borough Council are seeking the Parish views on the additional changes to this document during the consultation period, running from Tuesday 10 September to Tuesday 8 October 2024 at 5pm. Comments received will be considered when drafting the final version.

**Noted**

### **238.00 Correspondence.**

A receipt was received from the Darby and Joan club for £150 for the Shafton Parish Council 2023 Christmas grant.

### **239. Any other business.**

#### **239.01 Recreation Ground Grass cutting**

Cllr Ruth Booker has requested that Barnsley MBC do not to cut the grass on Fridays as it cuts the football field white lines markings out for the weekend causing extra work for the care taker.

#### **239.02 Christmas Tree Lights switch on event**

It was proposed that the Christmas Tree Lights switch on event should take place on Thursday 28 November at 5:30

**Agreed**

#### **239.03 New housing development**

Cllr Ruth Booker stated that Mr Tim Morton Project Delivery Manager for Guinness and the New housing development had agreed to attend the public meeting on Monday 30 September

#### **239.04 Trees overhanging Chapel Close**

It was reported that Trees were overhanging Chapel Close, Cllr Booker to follow up

#### **239.05 Dog Fouling**

Cllr Dave Hall reported an issue with members of the public letting their dogs foul the recreation ground.

#### **239.05 Community Centre Internal door**

A request to install a dead lock catch on the internal door was received from Play works

**Agreed**

#### **239.06 Shafton Hall Drive overgrown vegetation**

A request for help to cut back overgrown vegetation on Shafton Hall Drive was received from a member of the public.

It was proposed that the caretaker could assist in this work.

### **239.07 Scouts' container**

Cllr Pete Makinson reported that Becketts had agreed to move the container to the side of the compound free of charge.

Cllr Steve Ellis proposed allowing extra room for the scout's container by obtaining a price to extend the compound the parish could then request that the scouts pay for the works.

**Agreed**

### **240. Date and time of next meetings.**

**Finance and General Purposes Committee Monday 14 October 6pm**

Meeting closed 7:30 pm